

# COVID-19 Control Measures



## PROMOTE

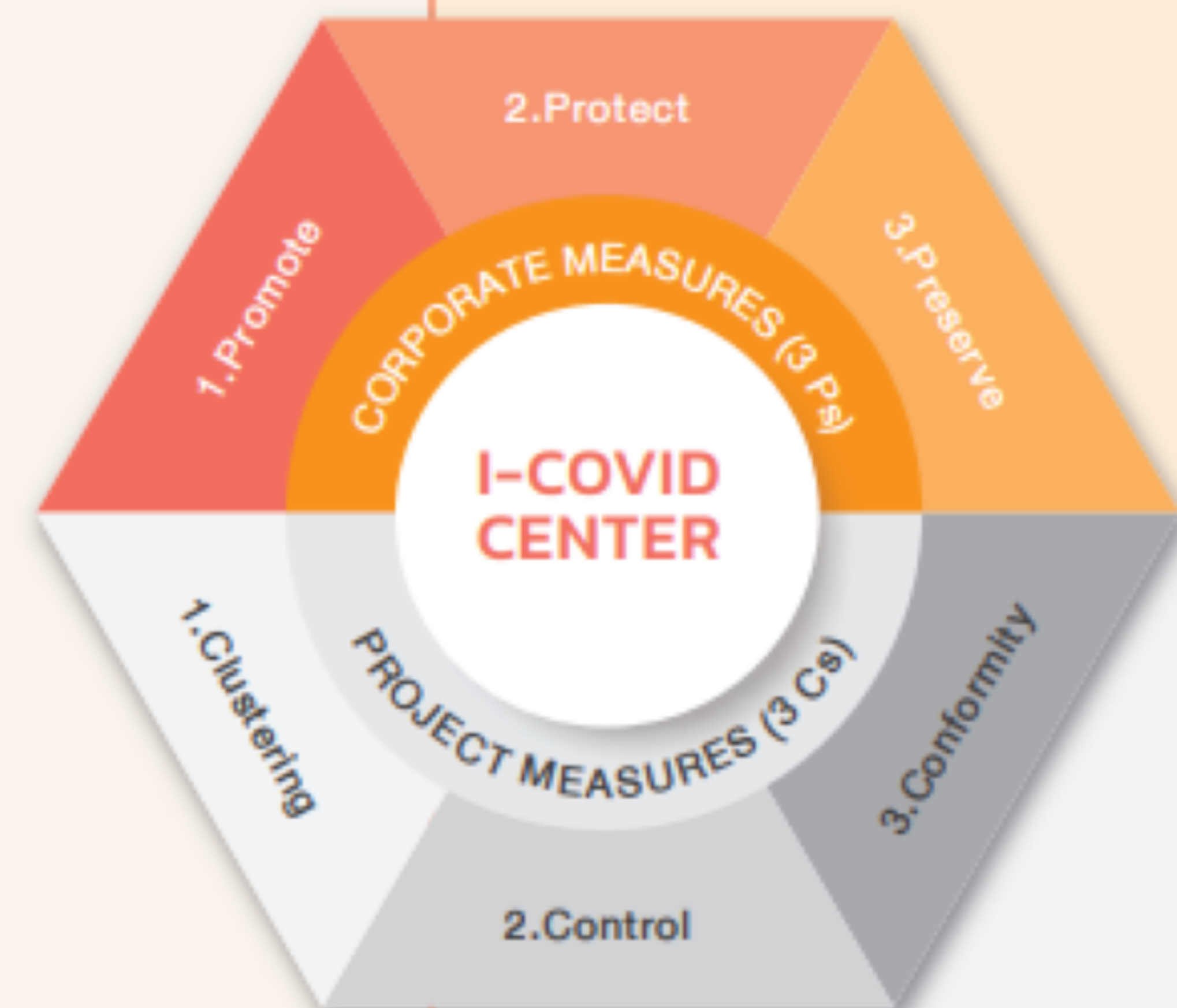
Promotes employee awareness to ensure that they comply with all established measures, and encourages personal hygiene habits through distributing hygiene kits and establishing the I-COVID Center

## PRESERVE

- Established a no travel or transit policy for countries or locations with infected cases
- Defined control measures for external stakeholders entering operational areas, such as requiring completion of health declaration forms, self monitoring, and physical distancing
- Implemented Work From Home arrangements and options to work through Collaboration Platforms

## PROTECT

Clusters employees doing mission critical activities (MCA): Operations Groups and Engineering Teams to protect the operational areas that would pose business impacts



## CLUSTERING

- Operators are clustered according to group activities
- Physical distancing is enforced between groups and sub-groups
- All individuals must comply with the requirements of that cluster or campsite – e.g. break times, meals, and travel

## CONTROL

- Group or sub-group leaders are designated to control, coordinate, and report on the status of each group
- Foreign operators are required to complete the 14-day state quarantine and get tested through the SWAP test
- Operators in high risk areas such as confined spaces must register their names and get their temperatures checked before they can enter the operational area.

## CONFORMITY

- Compliance with COVID-19 control measures is monitored and checked on a regular basis
- Prepare a business continuity plan (BCP), including a spare manpower plan

